

Oregon Convention Center Services

If you need to order any of the following services please visit the Oregon Convention Center's website at <http://www.oregoncc.org> or call them at 503.235.7578 or 800.791.2250.

- ☞ Electrical
- ☞ Compressed Air, Water, Drain & Natural Gas
- ☞ Booth Cleaning & Porter Service
- ☞ Audio Visual
- ☞ Telecommunication, Internet & Networking

OREGON

Oregon
Convention
Center

RECYCLE
STATION

SHRINK WRAP

CARDBOARD

Sustainability Guide For Event Planners

Revised October 2015

Exhibitor and Decorator Guide to Reducing Waste

We strive to send as little material as possible to the landfill through recycling, composting and donating left over goods.

WHAT YOU CAN DO

1 REDUCE WASTE

- Use the facility recycling receptacles during move in/out and run of the show.
- Use only products that are recyclable at OCC. See back page for guide.
- Minimize packaging.
- Bring only what is anticipated for attendees.
- Provide information on a reusable flash drive or through a QR code.



2 SMART EXHIBIT DISPLAY DESIGN

- Create signs and banners that are reusable or that can be recycled. Foam core is not allowed, as it cannot be recycled.
- Print handouts on post consumer recycled content paper using soy or vegetable based inks.
- Use energy efficient lighting for displays.
- Turn off booth lighting, monitors, and electronic equipment overnight.



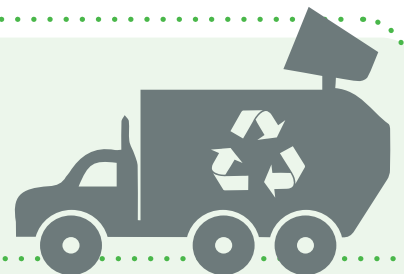
3 TRANSPORTATION CONSIDERATIONS

- Use local vendors when possible to reduce transportation impact.
- Use local public transportation, walk or bike when possible. Visit the transit system website at www.trimet.org.
- Purchase offsets for the environmental footprint from shipping, travel and lodging. Ask us for resources.



RECYCLING RESULTS:

Each year we recycle, compost, and donate over 500,000 pounds of material instead of putting it in the landfill.





Corrugated Cardboard,
Cardboard Tubes



Film Plastic, Shrink Wrap, Bubble
Wrap, Plastic Bags, Sheet Plastic
Must Be Clean and Dry.
No Strapping, Paper, Food Scraps.



Styrofoam Peanuts



Vinyl tablecloths
No Banners



Lumber, Plywood,
Particle Board, Scraps



Scrap Metal



Concrete, Brick, Porcelain,
Pavers, Asphalt



Plants, Trees, Soil,
Mulch, Flowers



Food Scraps
(Includes Meat, Bones, Dairy)



Plastic Beverage Bottles, Soda Cans,
Paper and Newspapers
Must Be Clean



Glass Bottles and Jars
Must Be Clean



Recycling Station

Oregon Convention Center SORTING GUIDE

Sustainable and Alternative Signage Options

The following list is a sample of some of the more sustainable alternatives to non-recyclable signage products. The Oregon Convention Center is promoting paper and cardboard products as they are more readily recyclable. Our staff are available to help answer questions about alternative materials and the ability to recycle other products.

The Oregon Convention Center prohibits foam core and other non-recyclable signage from being left in our facility. When printing one time use signs or new signage, please consider these options.



EcoPrint 50pt SBC

EcoPrint SBC is a 100% recyclable paper board made from 100% virgin material. Prints vivid colors and beautiful photographic images.

Falconboard®

The Environmentally Responsible Graphic Board Hexacomb® Falconboard® is the only graphic display board made from reusable, renewable and 100% recyclable kraft paper honeycomb material.



Katz Board

Katz Board is a two sided laminated display board. It produces top quality signage, tent cards and other POS display solutions.

ConVerd Board

100% Recyclable. Earth Friendly Manufactured.
Made from 10% Post-Consumer Recycled Content.
High crush resistance.



If you have any questions, please contact your Sales Manager, Event Manager or the Oregon Convention Center Sustainability Coordinator.